

REGULAR MEETING
OF THE
HILLSBOROUGH TOWNSHIP BOARD OF EDUCATION
March 24, 2008

The Board of Education of Hillsborough Township in the county of Somerset, convened in public session on Monday, March 24, 2008 at 6:30 p.m. in the cafeteria of the Auten Road Intermediate School in the School District.

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided in the Board's annual meeting notice. This notice was also provided to the Hillsborough Beacon, Somerset Messenger Gazette, and Courier News newspapers on March 20, 2008. The notice is also posted in the Board of Education office and a copy has been sent to the Township Clerk and Township Public Library.

ROLL CALL

MEMBERS PRESENT: Frank Blandino, John Donnadio, Gregory Gillette, Neil Hudes, David Kanaby, David T. Lin, Steven D. Paget, Marc J. Rosenberg, and Wolfgang Schneider

MEMBERS ABSENT: None

ALSO PRESENT: Dr. Edward Forsthoffer, III, Superintendent of Schools, Dr. Lisa M. Antunes, Assistant Superintendent of Schools, and Mr. Aiman Mahmoud, School Business Administrator

Executive Session

A motion was made by Mr. Paget and seconded by Mr. Blandino that the board adopt a resolution to go into executive session.

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

RESOLVED, by the Board of Education of the Township of Hillsborough in the County of Somerset and State of New Jersey as follows:

1. The following matters to be discussed are a legal matter, personnel issue, and evaluations of the superintendent and board secretary.
2. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

Upon call of the roll, the motion carried with a unanimous vote recorded.

The board reconvened in public session at 7:30 p.m.

Approval of Minutes

A motion was made by Mr. Kanaby and seconded by Mr. Rosenberg that the board of education approve the minutes of the work session held on February 11, 2008

Upon call of the question, the motion carried unanimously.

A motion was made by Mr. Kanaby and seconded by Mr. Schneider that the board of education approve the minutes of the regular meeting held on February 25, 2008.

Upon call of the question, the motion carried unanimously.

A motion was made by Mr. Paget and seconded by Mr. Blandino that the board of education approve the minutes of the executive session held on February 25, 2008.

Upon call of the question, the motion carried unanimously.

Correspondence

President Hudes distributed a letter from Peggy Cioce, district fine and performing arts supervisor, regarding the Star Search program.

Recognition

Dr. Forsthoffer introduced Mr. Robert Fenster, Hillsborough High School debate team advisor, who spoke about the debate team which is comprised of the Model UN team and the Model Congress team. He noted their many awards. He then introduced the members of the team and congratulated them on their outstanding accomplishments. Mr. Fenster stated that for the last 7 years, Hillsborough has taken either first or second place at competitions.

Mr. Fenster also spoke of the Mock Trial team, for which he is also the advisor. He explained that the team gets a fictional case where the students must prepare as attorneys and as witnesses. He noted that the team won the county championship after an undefeated season. Mr. Fenster stated that both the debate team and mock trial team always represents Hillsborough with class and dignity. He then introduced the members of the mock trial team.

President Hudes congratulated the students and their families.

Public Hearing on the 2008-2009 Budget

Dr. Forsthoffer presented a slide presentation to introduce the 2008/09 budget. Some key points of this budget are:

- * Input from board, staff and public
- * Budget below state mandate 4% cap
- * State aid increase of \$4.2 million or 20%
- * Student centered, decisions made based on student needs
- * All existing programs maintained
- * Add in-house Behaviorist
- * Increase in Capital Improvements

- * Tax rate increase of only 1 cent for every \$100 of assessed value
- * State aid will not increase for 2009-2010
- * Minimal staffing increase
- * 5 year curriculum plan is on target
- * Budget \$106,282,590
- * 52% of spending is for instruction

Dr. Forsthoffer thanked the audience for their time and opened the floor for questions and comments on his proposed budget.

There were no public comments or questions related to the proposed budget.

Mr. Blandino asked what happens to budget monies that are not spent in the budget year.

Mr. Mahmoud explained that typically those funds end up being surplus and can help balance the following years budget.

Mr. Blandino stated that he thinks the people of Hillsborough deserve a budget with no increase. He also stated that he thinks the board should cut \$780,000 from personnel and from capital projects to bring the budget to a zero increase.

Mr. Paget spoke in length about the budget process and his position that the budget as presented is a frugal budget. He went on to say that this budget provides the smallest tax increase in years. The increase in taxes is due to spending money on facility improvements and that the money is being spent wisely. We put 63% of our money into the classroom where nearby Montgomery puts only 56% of their money into the classroom.

Mr. Gillette stated that the finance committee has looked for every possible cost savings and thinks that there could have been a zero increase budget had it not been for the unexpected replacement of the Sunnymead roof. He also stated that there is nothing in this budget that we can live without.

Mr. Rosenberg commented that we are professionalizing the Human Resources department and are attempting to make Hillsborough a district where people want to come to work. He also states that he has never seen better public relations and communications with the public and the press than there is now with the Public Information Officer and thinks it is a position that should go to full time as proposed.

President Hudes thanked the finance committee and the administration for their work in developing the budget and noted that Hillsborough compares very favorably with other districts.

President Hudes went on to suggest that the board include the Athletic Strategic Plan that was adopted several years ago. This plan identifies the expansion of some of the programs that the district offers to the students. The programs that should be expanded this year are boys and girls volleyball, adding a coach to the winter track team and add bowling.

This board has historically increased staffing consistent with enrollment increases. Now that enrollment has leveled off we should not be asking the public to increase the staffing levels.

Mr. Kanaby stated that since the high school enrollment is actually increasing by 94 students he does not recommend cutting a physical education teacher at the high school.

Mr. Rosenberg stated that bowling has come up before. In the past, it was included as part of a second question that was turned down by the public. He is concerned that we would add \$10,000 for bowling at the expense of adding a needed teacher in world language.

Mr. Donnadio asked how much would the proposed cuts in positions save taxpayers.

Dr. Forsthoffer stated that each \$20,800 would lower the increase by one dollar.

Dr. Forsthoffer also justified the new positions at the direction of Mr. Donnadio.

Mr. Donnadio asked Dr. Forsthoffer if we were to cut these positions, would we then need to add them in future years.

Dr. Forsthoffer responded that we would need to add these positions at some point in the near future if we cut them this year.

Mr. Blandino raised a question about bonding some of the facilities work that is in the budget.

Mr. Paget responded by stating that the district tried that recently and the public voted it down. This was done at a time when there could have been matching funds from the state.

Mr. Gillette stated that the finance committee discussed the option of bonding and prefers to avoid taking on additional debt. He also stated that the board can not risk having the public vote down a project that is necessary.

Mr. Lin stated that he believes if the town votes down a project on a referendum, the project can not be done within the next year's budget.

Mr. Hudes commented that the Athletic Strategic Plan was created by a committee and approved by the board and we should follow through on the plan.

New Business

Shawn Fleming wanted to make the board and the public aware of an accident he had with one of the school buses in 2003. He stated that there were no injuries and the only damage to a vehicle was the damage to his car. He stated that the accident was not reported at that time and he feels that he should report it so the parents of the students on the bus are aware of it. He apologizes to the families that they were not informed at the time of the accident.

Action Agenda

Curriculum & Instruction

A motion was made by Mr. Gillette and seconded by Mr. Paget that the board of education approve the curriculum and instruction agenda as follows:

Approval of Grant Proposals

Approve the following grant proposals:

	<u>Amount</u>
Bristol-Myers Squibb - Rider University Grant Program for Enhancement of Science Teaching	\$ 7,500.00
Grant for School-Based Student Drug Testing Programs	\$145,282.26

Approval of the following novels/texts:

<u>Titles</u>	<u>Authors</u>	<u>Publisher</u>	<u>Date</u>	<u>Grades</u>	<u>Subject</u>
<u>The Number Devil - A Mathematical Adventure</u>	Enzensberger, Hans	Holt & Co.	1997	6	Math
<u>General Chemistry, Eighth Edition</u>	Ebbing, D. & Gammon, S.	Houghton- Mifflin	2005	10-11	Science

Upon call of the roll, the motion carried with a unanimous vote recorded.

Personnel

Dr. Forsthoffer took a moment to acknowledge the deaths of two district employees, Mr. Cyrus Hoover and Mrs. Eileen Mitzak.

President Hudes expressed the boards' condolences.

A motion was made by Mr. Paget and seconded by Mr. Kanaby that the board of education approve the personnel agenda as follows:

Retirement

Leokadia Stanik, visual art teacher, Hillsborough High School, effective November 30, 2008.

Resignation

Jeffrey Panzarella, health & physical education teacher, Hillsborough Middle School, effective May 14, 2008 or sooner if a replacement is found.

James Reese, varsity girls basketball coach, Hillsborough High School, effective June 30, 2008.

Leave of Absence

Roberta Henry, family & consumer science teacher, Hillsborough High School, intermittent family leave of absence, effective 2007-2008 school year.

Joanie Layden, grade 7 literacy teacher, Hillsborough Middle School, disability/family leave of absence, effective May 22, 2008 through November 30, 2008.

Meagan Ludwig, school psychologist, Woods Road School, disability/family leave of absence effective, September 2, 2008 through December 5, 2008.

Jane Olivo, permanent school aide, Woodfern School, unpaid leave of absence, effective February 11, 2008 through June 30, 2008.

Jeanette Pastula, occupational therapist, Hillsborough Middle School/High School, disability/family leave of absence, effective May 5, 2008 through June 30, 2008.

Meghan Plaxe, chemistry teacher, Hillsborough High School, family leave of absence, effective September 2, 2008 through October 31, 2008.

Revised Leave of Absence

Annette Brucks, basic skills instructor, Auten Road Intermediate School, family leave of absence/unpaid leave of absence from effective January 28, 2008 through April 25, 2008 to effective January 28, 2008 through December 30, 2008.

Moira Smith, math teacher, Hillsborough High School, disability/family leave of absence from effective April 7, 2008 through June 30, 2008 to effective March 24, 2008 through June 30, 2008.

Revised Long Term Substitute

John Cassidy, long term substitute math teacher, Hillsborough High School, from effective April 7, 2008 through June 30, 2008 to effective March 24, 2008 to June 30, 2008 replacing Moira Smith (leave of absence).

SALARY: \$45,412 PRO RATED BA STEP 1

Maria Walsh, long term substitute math teacher, Hillsborough Middle School, from effective October 1, 2007 through March 12, 2008 to effective October 1, 2008 through June 30, 2008 replacing Natalie Crisafulli (leave of absence)

SALARY \$45,412 PRO RATED BA STEP 1

Termination of Contract

Cyrus Hoover, grade 7 science teacher, Hillsborough Middle School, effective March 15, 2008 (deceased).

Eileen Mitzak, instructional assistant, Triangle School, effective March 13, 2008 (deceased).

Change in Contract

Cassandra Hams, ESL teacher, Woodfern School, from .5 to .512 ESL teacher, effective March 3, 2008 through June 30, 2008.

SALARY: \$49,592 PRO RATED MA STEP 2

Dianne Verkade, permanent school aide, Woodfern School, from 1hr/per day to 2 hrs/per day, effective March 3, 2008 through June 30, 2008.

SALARY: \$14.56/hour STEP 1

Appointments for 2007 - 2008

Approve the appointment of the following personnel for the 2007-2008 school year. The appointment of those marked with an (*) will be contingent upon approval as per N.J.S.A. 18A:6-7.2 et. Seq.

Teacher

Terri Yessman, grade 7 science teacher, Hillsborough Middle School, effective March 24, 2008 through June 30, 2008, replacing Cyrus Hoover (deceased).

SALARY: \$62,242 PRO RATED BA+30 STEP 13

Long Term Substitute

Mindi Graham, long term substitute academic support instructor, Auten Road Intermediate School, effective January 22, 2008 through June 30, 2008, replacing S. Juiliano/A. Brucks (leave of absences)

SALARY: \$45,412 PRO RATED BA STEP 1

Lindsay Yerich, long term substitute grade 1 teacher, Amsterdam School, effective March 10, 2008 through June 30, 2008, replacing Keri Krawski (leave of absence).

SALARY: \$45,412 PRO RATED BA STEP 1

Co-Curricular Advisor

Monica Brubaker, co-curricular advisor PLUS (Peer Leaders Uniting Students), Hillsborough High School, effective 2007-2008 school year replacing Susan Eckstein (in district transfer).

STIPEND: N/A

Bus Aide - \$18.26/hour

Joel Higgins

Substitute Teachers - \$80/day

Courtney Ashe Megan Burns Kim Morales
Nupur Bahl Alice Quinlan

Substitute Instructional Assistant - \$80/day

Shruti Rajpara

Substitute Permanent School Aide - \$7.90/hour

Delore Dale Shruti Rajpara
Linda Padula Ann Elaine Van Orden

Substitute Custodian - \$9.35/hour

Anna Blichazi

Mentors

<u>Mentor</u>	<u>Mentee</u>
Susan Baydar	Lindsay Yerich
Jim Lattanzi	Mindi Graham

Student Teachers

Kristin Doyal, Rutgers University, to do her student teaching as an LDTC, Amsterdam/Sunnymead Schools, effective March 18, 2008 through June 30, 2008.

<u>Cooperating Teacher</u>	<u>Grade(s)</u>
Carol Leo	K-4

Jason Rodker, Pace University, to do his internship in child psychology, Woodfern/Triangle Schools, effective September 4, 2008 through June 30, 2010.

<u>Cooperating Teacher</u>	<u>Grade(s)</u>
Tom Enos	K-4

Kris Stankiewicz, Nova Southeastern University, to do his internship in child psychology, Auten Road Intermediate School, effective September 4, 2008 through June 30, 2009

<u>Cooperating Teacher</u>	<u>Grade(s)</u>
Marla Bruce	5&6

Anindita Chaudhuri, Pace University, to do her internship in school psychology, Hillsborough High School, effective September 2008 through June 2010.

<u>Cooperating Teacher</u>	<u>Grade(s)</u>
Patricia Colontino	9-12

Lauren McDougall, Rutgers University, to do her student teaching in elementary school teaching, Woods Road School, effective September 4, 2008 through October 31, 2008.

<u>Cooperating Teacher</u>	<u>Grade(s)</u>
Grace Verano	2

Lauren McDougall, Rutgers University, to do her student teaching in grade 8, Hillsborough Middle School, effective November 3, 2008 through December 23, 2008.

<u>Cooperating Teacher</u>	<u>Grade(s)</u>
Joyce Caldwell	8

Group Change

Approve the group change for the following personnel effective February 1, 2008 through June 30, 2008.

Scott Preisler, kindergarten teacher, Woodfern School, from BA \$48,872 Step 7 to:
SALARY: \$50,132 PRO RATED BA+15 Step 7

Extra Coverage

Karen Travisano, English teacher, Hillsborough High School for extra coverage replacing Joanne Gordon (leave of absence), effective January 31, 2008 through March 7, 2008.

John Hajdu, math teacher, Hillsborough High School, sixth period coverage in special education classes, effective February 7, 2008 through June 30, 2008 or sooner.

Approve the following teachers for teaching a sixth period replacing Anne Harcar (disability), art teacher, Hillsborough High School effective March 24, 2008 through June 30, 2008:

James Arndt	Mike Bober
Lynn Mound	Leokadia Stanik
Faith Wight	

Upon call of the roll, the motion carried with a unanimous vote recorded.

Finance

A motion was made by Mr. Gillette and seconded by Mr. Paget to approve the finance agenda as follows:

Acceptance of Monthly Financial Reports

Accept the monthly financial reports of the Business Administrator/Board Secretary and the Treasurer of School Moneys for the month of February 29, 2008 and in compliance with N.J.A.C. 6:20-2.13 (e) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the district's financial obligation for the remainder of this fiscal year.

Approval of Monthly Bills

Approve the monthly bills as reviewed by the finance committee as follows:

General Operating \$ 9,354,953.05

Line Item Transfers

Approve the following line item transfers in the 2007-08 general fund budget:

From:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
11-000-219-600-09-00	CST Supplies	4,044
11-000-261-420-01-55	HVAC/Refrig/Elec-HHS	3,000
11-000-261-420-01-58	Misc-HHS	3,000
11-000-261-420-03-55	HVAC/Refrig/Elec-Amst	3,030
11-000-261-420-02-55	HVAC/Refrig/Elec-MS	3,000
11-000-262-100-01-72	Custodial - HS	15,000
11-000-262-100-09-75	Oper/Maint	29,300
11-000-262-420-SC-65	Other Oper/Maint-Security	12,500
11-000-270-515-00-00	Transp.Cont.Joint.Spec.Ed.	10,000
11-000-270-513-00-00	Transp.Cont.Joint.To & From	3,500
11-000-270-503-00-00	In Lieu of Reimbursement	10,000
11-000-291-290-00-00	Emp.Benefits-Other Emp.Benef.	30
11-190-100-610-01-00	Inst.Supp.HHS Undistributed	2,897
11-190-100-610-01-04	Inst.Supp.HHS Soc.Studies	6,306
11-190-100-610-08-00	Inst.Supp.WR Undist.	514
11-190-100-610-12-00	Inst.Supp.Auten Undist.	2,003
11-213-100-101-01-00	RC-Teach.Sal.HHS	14
11-214-100-106-08-00	AUT-Inst.Asst.Sal.WR	2
11-215-100-106-08-00	PSH-Inst.Asst.Sal.WR	28
20-034-100-600-00-00	Rebel-Supplies Tobacco Prev.	77
20-034-100-101-01-00	REBEL-Salaries-HS	160
20-231-100-610-00-00	Title I General Supplies	5,000
20-503-219-322-00-00	Ch. 192 ESL	502
60-990-320-500-00-04	Mid School Strength/Condition	73
		<u>113,979</u>

To:

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
11-000-221-600-09-11	Imp.of Inst.Life Skills Supp.	7,454
11-000-262-610-10-57	Grounds Supplies-Bloomingtondale	9,030
11-000-261-610-02-55	HVAC/Refrig/Elec-HMS	3,000
11-000-261-610-12-58	Misc.Supplies-Auten Rd.	2,003
11-000-261-420-01-60	Main of Plant-Contr.Serv.Roof	44,300
11-000-262-610-01-58	Misc. Supplies-HHS	12,500
11-000-270-800-00-00	Transportation Misc.	23,500

11-000-291-260-00-00	Emp.Benefits-Workers Comp	30
11-190-100-640-01-04	Textbooks HHS Soc.Studies	6,306
11-213-100-610-04-00	RC-Supplies HES	14
11-214-100-610-01-00	Autistic Supplies HHS	2
11-215-100-610-08-00	PSH-Supplies WR	28
20-034-100-220-00-00	Rebel-FICA	237
20-231-200-100-00-00	Title I - Salaries-Pers Srvc	5,000
20-508-219-322-00-00	Ch. 193 Speech	502
60-990-320-500-00-04	Mid Schl. Strength/Condition	73
		<u>113,979</u>

Upon call of the roll, the motion carried with a unanimous vote recorded.

Close Capital Projects Funds

A motion was made by Mr. Donnadio and seconded by Mr. Gillette to approve the closing of the capital project funds in the amount of \$52,317 for the 1996 and 2000 referendum and authorize the remaining balances in those accounts to be transferred to the debt service fund balance.

Upon call of the roll, the motion carried with a unanimous vote recorded.

Joint Transportation Agreements

A motion was made by Mr. Paget and seconded by Mr. Rosenberg to approve the resolution as listed on *Schedule B* for participation in a coordinated transportation service agreement with the Middlesex Regional Educational Services Commission for the 2008-09 school year and to approve the following joint transportation agreement for the 2007-08 school year:

<u>Route</u>	<u>Host</u>	<u>Joiner</u>	<u>Destination</u>	<u>Cost</u>
543.001	Franklin	Hillsborough	Timothy Christian School	\$859.50

Upon call of the roll, the motion carried with a unanimous vote recorded.

Final 2008-09 Budget

A motion was made by Mr. Paget and seconded by Mr. Kanaby that the board of education adopt the final 2008-09 school budget and question for the April 15, 2008 ballot as follows and as listed on *Schedule A*.

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$99,091,913	\$69,907,530
Special Revenue Fund	2,198,273	-0-
Debt Service Fund	4,992,404	3,963,600
TOTAL	<u>\$106,282,590</u>	<u>\$73,871,130</u>

Budget Question

Local Tax Levy for Budget

Resolved, that there should be raised for General Funds \$69,907,530 for the ensuing school year (2008-09). The school district has proposed programs and services in addition to the core curriculum content standards adopted by the State Board of Education. Information on this budget and the programs and services it provides is available from your local school district.

A motion was made by Mr. Schneider and seconded by Mr. Rosenberg to amend the budget by reducing \$47,000 in proposed salaries from appropriations.

Upon call of the roll, the motion to amend failed with three members voting in favor and Messrs. Donnadio, Gillette, Kanaby, Lin, Paget, and Rosenberg voting against.

A motion was made by Mr. Blandino and seconded by Mr. Rosenberg to amend to the budget by cutting the high school physical education teaching position.

Upon call of the roll, the motion to amend failed with three members voting in favor and Messrs. Donnadio, Gillette, Kanaby, Lin, Paget, and Rosenberg voting against.

A motion was made by Mr. Hudes and seconded by Mr. Lin to amend the budget by removing all proposed positions totaling \$209,000 and to fund the athletic strategic plan in the amount of \$26,296.

Upon call of the roll, the motion to amend failed with two members voting in favor and Messrs. Donnadio, Gillette, Kanaby, Lin, Paget, Rosenberg and Schneider voting against.

A motion was made by Mr. Kanaby and seconded by Mr. Rosenberg to amend the budget by increasing appropriations in the amount of \$16,432 to add the volley ball and winter track portion of the athletic strategic plan.

The motion to amend the budget failed with one member voting in favor and Messrs. Blandino, Donnadio, Gillette, Hudes, Lin, Paget, Rosenberg, and Schneider voting against.

A motion was made by Mr. Blandino and seconded by Mr. Hudes to amend the budget by cutting the high school attendance position valued at \$18,500.

The motion to amend the budget failed with four members voting in favor and Messrs. Gillette, Kanaby, Lin, Paget, and Rosenberg voting against.

A motion was made by Mr. Paget and seconded by Mr. Lin to amend the budget by eliminating the high school clerk position valued at \$14,123 and adding the middle school volleyball program and winter track valued at \$16,432.

Mr. Paget removed the above motion. All were in favor.

A motion was made by President Hudes and seconded by Mr. Kanaby to amend the budget by including the athletic strategic plan valued at \$26,296 funded through breakage.

Upon call of the roll, the motion failed with four members voting in favor and Messrs. Blandino, Donnadio, Gillette, Lin, and Rosenberg voting against.

Upon call of the roll of the original motion to approve the budget as submitted, the motion carried with eight members voting in favor and Mr. Blandino voting against.

Administrative

A motion was made by Mr. Paget and seconded Mr. Kanaby that the board of education approve the administrative agenda as follows:

Approve the Professional Travel Related Expenses as Listed

Approve the Professional Travel Related Expenses as listed on *Schedule C*.

Policies

Remove from the table the motion to table the recommendation of the policy committee that the following policies be included for consideration as follows:

First Reading

- Policy #3223 - Evaluation of Administrators - *Schedule D*
- Policy #6360 - Political Contributions - *Schedule E*
- Policy #8140 - Pupil Enrollments - *Schedule F*
- Policy #8330 - Pupil Records - *Schedule G*

Bid Threshold/Qualified Purchasing Agent Appointment

Approve the following resolution for increasing the bid threshold and appointing a Qualified Purchasing Agent, pursuant to N.J.S.A. 18A:18A-3a and N.J.A.C. 5:34-5 et seq.:

WHEREAS, the recent changes to the Public School Contracts Law gave boards of education the ability to increase their bid threshold up to \$29,000; and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, Aiman Mahmoud possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Hillsborough Township Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3a, now, therefore be it

RESOLVED, that the governing body of the Hillsborough Township Board of Education, in the County of Somerset, in the State of New Jersey hereby increases its bid threshold to \$29,000; and be it further

RESOLVED, that the governing body hereby appoints Aiman Mahmoud as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with N.J.A.C. 5:34-5.2, the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Aiman Mahmoud certification to the Director of the Division of Local Government Services.

Educational Cooperative Pricing System

Approve the resolutions as listed on *Schedule H* to participate in the Educational Cooperative Pricing System as administered by Educational Data Services, Inc. and the Glen Rock Board of Education.

Approve the Overnight Trips as Listed

School	Group/Team	Destination	Dates	Schedule
HHS	Robotics Team (1 advisor/1 chaperone going one day before the rest of the team)	National Robotics Competition/Science & Tech Atlantic, GA	4/16/08 - 4/20/08	I
HHS	Robotics Team	National Robotics Competition/Science & Tech Atlantic, GA	4/17/08 - 4/20/08	J
HHS	Winterguard	Winterguard Championship Wildwood, NJ	5/2/08 - 5/4/08	K
*HHS	Track Team	Outdoor Track Championship Greensboro, NJ	6/19/08 - 6/21/08	L

* Note: This trip was approved at the November 19, 2007 board meeting. This approval is for a change in dates.

Upon call of the roll, the motion carried with a unanimous vote recorded.

INFORMATIONAL

Emergency drills were held during the month of February as follows:

School	Dates	Times
Amsterdam School	February 20, 2008	1 minute 15 seconds
	February 27, 2008	1 minute 15 seconds
Auten Road Intermediate	February 7, 2008	2 minutes
	February 26, 2008	3 minutes
Hillsborough Elementary	February 8, 2008	1 minute 10 seconds
	February 20, 2008	1 minute 5 seconds
Sunnymead School	February 25, 2008	1 minute 40 seconds

School	Dates	Times
	February 27, 2008	1 minute 42 seconds
Triangle Elementary	February 25, 2008 February 26, 2008	1 minute 28 seconds 2 minutes 24 seconds
Woodfern Elementary	February 8, 2008 February 20, 2008	1 minute 3 seconds 1 minute 6 seconds
Woods Road Elementary	February 8, 2008 February 25, 2008	1 minute 40 seconds 1 minute 5 seconds
Hillsborough Middle School	February 11, 2008 February 25, 2008	2 minutes 20 seconds 2 minutes 18 seconds
Hillsborough High School	February 8, 2008 February 12, 2008	2 minutes 30 seconds 2 minutes 30 seconds

Suspensions for the month of February:

Hillsborough High School = 14

Hillsborough Middle School = 3

Auten Road Intermediate = 0

Elementary Schools = 0

Old Business

None

Adjournment

A motion was made by Mr. Paget and seconded by Mr. Kanaby to adjourn the meeting at 9:55 p.m.

Upon call of the question, the motion carried unanimously.

Respectfully submitted,

Aiman Mahmoud
School Business Administrator/
Board Secretary